

# ICKLEFORD PARISH COUNCIL



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**Date of notice: Friday 1 September 2017**

Notice is hereby given that there will be the monthly meeting of Ickleford Parish Council on **Thursday 7 September 2017 at 7.30pm** in the **small hall of Ickleford Village Hall** for the purpose of transacting the business set out in the agenda below and members of the Council are hereby summoned to attend this meeting.

Members of the press and public are invited to attend. A Councillor will be available between **7.15pm and 7.30pm** to discuss any matter relating to the parish.

**Danielle Weetman**  
Clerk to Ickleford Parish Council

## **AGENDA**

- 1 Apologies for Absence**
  - 1.1 To receive apologies for absence
- 2 Chairman's Notice**
  - 2.1 Notice on openness and transparency at this meeting
- 3 Declaration of Interests**
  - 3.1 To receive declarations of interest from councillors relating to items on the agenda
  - 3.2 To receive written requests for dispensation for declarable interests; and
  - 3.3 To grant any requests for dispensation as appropriate
- 4 Co-option to fill 1 (one) casual vacancy on Ickleford Parish Council**
  - 4.1 To approve the co-option to Ickleford Parish Council to fill the 1 (one) casual vacancy
  - 4.2 The appointed Councillor to sign the Declaration of Acceptance of Office in front of the Proper Officer to take up their seat on Ickleford Parish Council
  - 4.3 The appointed Councillor to complete the Register of Members Interests' Forms and return to the Proper Officer
  - 4.4 If the appointed Councillor wishes to receive the meeting summons (agenda) in electronic form, they should sign a consent form noting a specified email address for this and return it to the Proper Officer
- 5 Minutes of the Last Meeting**
  - 5.1 To approve as a correct record the minutes of the meeting held on 6 July 2017
- 6 Public Participation Session**
  - 6.1 Members of the press and public have the opportunity to have an open discussion with the Parish Council (between 7.35pm and 8.00pm).
- 7 Police Report**
  - 7.1 PCSO Report
- 8 Reports from County and District Councillors**
  - 8.1 Report from County Councillor
  - 8.2 Report from District Councillor

## **9 On-going Projects**

- 9.1 Neighbourhood Planning – to receive an update and approve any actions
- 9.2 Housing Needs survey – to receive an update and approve any actions
- 9.3 The NHDC Proposed Submission Local Plan - to receive any updates and approve any actions
- 9.4 20 mph speed limit – to discuss whether this speed limit may be appropriate in Ickleford, and if so, where, and approve any actions
- 9.5 Village noticeboard on Upper Green – to receive an update and approve any actions

## **10 New Matters**

- 10.1 Installation of a Christmas Tree with lights on Upper Green and hosting a ‘Lights Switch-On’ evening this year – to receive information and approve any actions
- 10.2 Purchase of the publication ‘Rights of Way – Restoring the Record’ – to receive information, including cost, and approve any actions
- 10.3 Change of date for the October Parish Council meeting – to discuss alternative dates and approve any actions
- 10.4 Ickleford Sports and Recreation Club - to receive an update and approve any actions
- 10.5 CPRE Planning Skills Seminar on 5 October – to receive information, including cost, and approve any actions
- 10.6 Purchase of dog waste signs for Grubbs Lane – to receive information, including cost, and approve any actions
- 10.7 Data Protection course – to receive information and approve any actions
- 10.8 Mobile street food van in Ickleford – to receive information and approve any actions
- 10.9 Potholes in Ickleford – to receive information and approve any actions

## **11 Planning Applications**

- 11.1 17/01624/1 at 35 Arlesey Road, Ickleford, Hitchin, SG5 3UX  
Installation of pedestrian and vehicular gates on access road (in relation to Planning Permission 15/03233/1 granted 03 March 2016 for 8 No. 4 bedroom semi-detached dwellings and associated works)
- 11.2 Draft Local Plan from Central Bedfordshire Council – to receive information on the Plan and approve any actions
- 11.3 17/01484/1 at Garage block adjacent to 32, Greenfield Avenue, Ickleford  
Full Planning Permission: Erection of 4 x 1 bed flats with provision of associated parking following demolition of existing garage blocks (as amended by plan no. 12568/01J)
- 11.4 Appeal against the NHDC planning decision for application 17/00918/1 at 1 Ryder Way, Ickleford, Hitchin, SG5 3XL (Outline application for 1 two bed dwelling (all matters reserved)) – to receive information and approve any actions
- 11.5 17/01964/1HH at Abbis Cottage, Lower Green, Ickleford, Hitchin, SG5 3TW  
Full Permission Householder: Single storey porch extension following removal of existing porch, insertion of side first floor window and insertion of french doors to rear elevation.
- 11.6 17/01965/1LB at Abbis Cottage, Lower Green, Ickleford, Hitchin, SG5 3TW  
Listed Building: Single storey porch extension following removal of existing porch, insertion of side first floor window, insertion of french doors to rear elevation, insertion of roof lights to south elevation, and internal and external alterations
- 11.7 Planning applications received between 1 September and 7 September 2017

## **12 Planning Decisions**

- 12.1 17/01384/1TD at Proposed telecommunication equipment on land west of railway track, Arlesey Road, Ickleford  
Telecommunications Determination: Installation of 20m high lattice tower; 6 no antennas; 2 no. 600mm dish antennas; 4 no. equipment cabinets and development ancillary thereto including a meter cabinet all in a fenced compound  
**NHDC advised ‘Prior Approval not Required’ on 14 July 2017**
- 12.2 17/00536/1 at The Cricketers, Arlesey Road, Ickleford, Hitchin, SG5 3TH  
Section 73 Application: S73 Application: Variation to condition 2 (development in accordance with approved plans) of planning permission ref 11/00772/1 granted 23/05/2011 including increase in height of main roof and reduction in depth of side extension and alterations to fenestration

**NHDC granted Conditional Permission on 24 July 2017**

12.3 16/02012/1 at Ickleford Manor, Turnpike Lane, Ickleford, Hitchin, SG5 3XE

Development of 19 residential dwellings together with associated vehicular access and parking (APPEARANCE RESERVED) following demolition of existing commercial buildings. As amended by plan nos.16097/TK04. B, 1079-PL100-PL3, PL-101-PL3, PL110-PL3, PL-120-PL3, PL-600- PL1, PL-620-PL2)

**NHDC granted Conditional Permission on 31 July 2017**

12.4 Planning decisions received between 1 September and 7 September 2017

**13 Finance**

13.1 Quarter 1 bank reconciliations – to receive an update and approve any actions

13.2 Annual Return 2016/17 – to formally approve and accept the Annual Return following completion of the external audit

13.3 Notification of receipts since the last meeting and payments made between meetings

13.4 Approve payments for September 2017 and any payments made between meetings

**14 Any Other Business**

NB This is for exchange of information only. No decisions or actions can be agreed at this time.

**15 Date for Next Meeting**

15.1 The next Parish Council meeting will be held on **Thursday 5 October 2017** at 7.30pm